


**OFFICER DELEGATION SCHEME
RECORD OF DECISION**



Date: 11/05/21	Ref No: ENG017
Responsible Officer: Claire Pearce, Clerical Assistant	
Title/Subject matter: Lancashire Wildlife Trust Kay Gardens 3rd & 4th June 2021	
Budget/Strategy/Policy/Compliance:	
(i) Is the decision within an Approved Budget?	Yes
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?	No
(iii) Does the decision amend existing or raise new policy issues?	No
(iv) Is the decision a non-key decision (below £100,000, outside the MO definitions)	Yes
Is publication still required? (see guidance)	Yes
<p>Summary:</p> <p>Establishment of an information stand displaying information about the Lancashire Wildlife Trust, letting people know about the nature reserves available for people to go and visit. They will not be collecting cash or handing out leaflets.</p> <p>The trust is part of the Wildlife Trusts partnership, which is the UK's leading conservation charity dedicated to all wildlife. The network of 47 local Wildlife Trusts and its junior branch, Wildlife Watch, work together with local communities to protect wildlife in all habitats across the UK, in towns, countryside, wetlands and seas.</p> <p>Set-Up: Use of vehicle (with Charity logo) and awning and / or 2m x 2m gazebo (depending on weather on the day) Attendance 10am to 5pm.</p>	
Options considered:	

Decision: To approve awareness event at Kay Gardens.

Decision made by:	Signature:	Date:
D R Giblin Head of Engineering		19/05/2021
Members Consulted (if applicable) [see note 1 below]		
Cabinet Member		
Lead Member		
Opposition Spokesperson		

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.